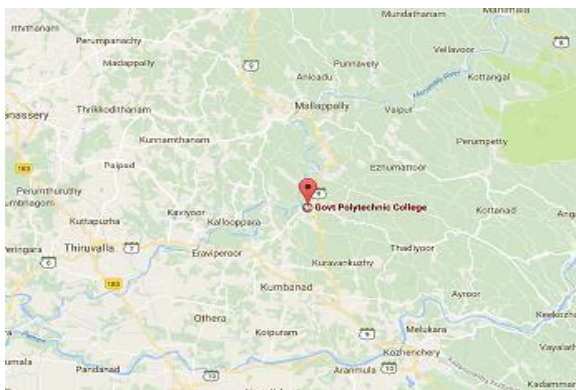MAHAKAVI VENNIKULAM GOPALAKURUP MEMORIAL GOVERNMENT POLYTECHNIC COLLEGE, VENNIKULAM
PATHANAMTHITTA

Phone: 0469-2650228

Email: gpcvennikulam@gmail.com

MANDATORY DISCLOSURE 2022–2023

Mandatory Disclosure updated on	15th May 2023
AICTE File No.	South-West/1-10973512005/2022/EOA
Date & Period of last approval	Date: 02-Jun-2022, Academic Year 2022-23

1. Institution Details

Name of the Institution — Mahakavi Vennikulam Gopalakurup Memorial Government Polytechnic College, Vennikulam,

Address of the Institution
City & Pin code — Mahakavi Vennikulam Gopalakurup Memorial Government Polytechnic College, Vennikulam Pathanamthitta(Dist.) - 689544

State / UT — Kerala

Longitude & Latitude — Longitude - 76.6644° E Latitude - 9.4023° N

Phone number with STD code — 0469-2650228

Office hours at the Institution — 9.00am to 4pm Monday to Saturday
Academic hours at the Institution — 9.15 am to 4.15 pm Monday to Saturday

Email — gpcvennikulam@gmail.com
gptcvnklm@yahoo.co.in

Website — http://www.gpcvennikulam.ac.in

	Nearest Railway Station (distance in Km)	Thiruvalla (12 km)
	Nearest Airport (distance in Km)	Cochin International Airport ,Kochi (112 km)
2	**Type of the Institution**	Government
3	**Name of Principal / Director**	Sri. Mohammed Azeer A k
	Designation	Principal

Phone number with STD code   0469-2650228

Email   azeerakm@gmail.com

4. **Name of the Affiliating University**   State Board of Technical Education, Kerala

   Address   Thiruvananthapuram,Kerala

   Website   www.dtekerala.gov.in, www.sbte.kerala.gov.in

5.   **Governance**

5.1 **Governing Board Members**

   Chairman   Dr.S.Jayakumar, Professor of Mechanincal
                                                            Engineering, CET, Thiruvananthapuram

   Member (Industry)

1. Sri.Syamlal.T.Pushpan, Chairman & M.D, Corona Institute of Technology, Kottayam
2. Sri. Manu Prem, IT Manager, Antpuppet Mediatech (P) Ltd, Cochin
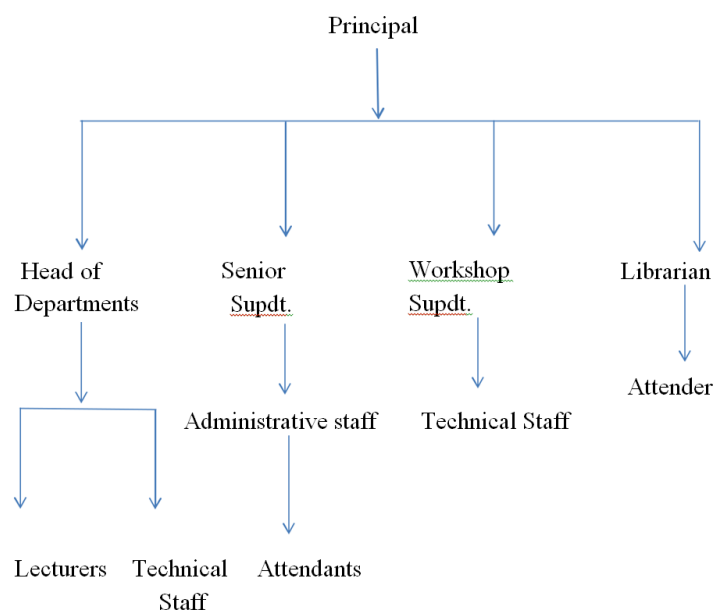
   Member (Institution)
1. Sri. Mohammed Azeer A k , Principal
2. Sri. Biju George, HoD, Automobile Engineering
3. Sri. Sajukumar L, HoD, Civil Engineering

5.2 **Academic Council**

1. Sri .Mohammed Azeer A K ,   Principal
2. Sri. Biju George, HoD in Automobile Engineering
3. Sri. Devakumar N, HoD in Electronics Engineering
4. Sri. Sajukumar L, HoD in Civil Engineering
5. Sri. Viju Shankar, Lecturer in Computer Engineering
6. Smt. Estella R Joseph, Asst. Professor of English
7. Sri. Shijo Jose, Workshop Superintendent
8. Sri. T P Shiji, Senior Superintendent

5.3 **Frequency of meetings**   Once in every 2 weeks

5.4 **Organisational Chart**

```
                              Principal

        ┌──────────────┬──────────────┬──────────────┐
        ↓              ↓              ↓              ↓
     Head of        Senior        Workshop       Librarian
    Departments     Supdt.         Supdt.
                                                     ↓
        ↓              ↓              ↓           Attender
   ┌────┴────┐   Administrative staff   Technical Staff
   ↓         ↓         ↓
 Lecturers Technical Attendants
           Staff
```

5.5 Student feedback mechanism on Institutional Governance / faculty performance

There is an in-house mechanism to give feedback about the institutional governance and faculty performance

5.6 Grievance redressal mechanism for faculty, staff and students

Various Committees prescribed by AICTE/Government/Department are formed for Grievance redressal for students, faculty and staff.

5.7. Anti-ragging Committee

1. Chairperson : Sri. Mohammed azeer A K , Principal

Members:

2. Sri. Devakumar .N HOD , Electronics engineering
3. Smt. Estella R Joseph, Asst. Professor of English
4. Sub Inspector of Police, Koipuram
5. Sri. Gopakumar G S, Lecturer in Automobile Engineering
6. Sri. SunilKumar.V, Demonstrator in Civil Engineering
7. Sri. Binu Varghese W/I in General Workshop
8. Smt. Sudheesh Kumar S, T/I in Computer Engineering
9. Smt. Lija Gopi , T/I in Electronics Engineering
10. Adv. Unni K. K., Advocate, High Court of Kerala (K/419/2003)
11. Sri. George Varghese, Media Person
12. Sri. Shaji Khan, PTA Vice President
13. Km. Lekshmi Radhakrishnan, 4th Semester Civil Engineering
14. Sri. Jerin Jose Koshy, 4th Semester Electronics Engineering
15. Sri. Glesson Sam Thomas, 6th Semester Automobile Engineering
16. Km. Dhrisya R Prabha, 6th Semester Computer Engineering
17. Sri . Arjun Janeesh , S2 Automobile Engineering
18. Km Ponnumalu , S2 computer Engineering

5.8 **Online Grievance Redressal**: http://gpcvennikulam.ac.in/grievance.php

5.9 Grievance Redressal Committee/Staff

Chairman   : Sri. Mohammed Azeer Ak , Principal
Convenor   : Sri. Devakumar.N, HOD in Electronics Engineering

Members:

1. Sri. Biju George , HOD in Automobile Engineering
2. Sri Saju Kumar L , HOD in Civil Engineering
3. Smt. Estella R Joseph, Assistant Professor of English
4. Sri. Sulfikar.A ,   DD General ,DTE
5. Sri Jalson Jacob , Associate Professor of English , Govt.college Kottayam

5.10 Grievance Redressal Committee/Student

Chairman   : Sri. Mohammed Azeer AK , Principal
Convenor   : Sri. Devakumar.N, HOD in Electronics Engineering

Members:

1. Sri. Biju George , HOD in Automobile Engineering
2. Sri Saju Kumar L , HOD in Civil Engineering
3. Sri . Viju Shankar , Lecturer in computer Engineering
4. Smt. Estella R Joseph, Assistant Professor of English
5. Smt.Reena R, Lecturer in Electronics Engineering
6. Sri. Ullas V S, Lecturer in Automobile Engineering
7. Adv.Unni.K.K, Advocate, High Court of Kerala (K/419/2003)

Special Invitees

1. Sri. Harith S   4th Semester Automobile Engineering
2. Km. Nandhana Sunil, 6th Semester Civil Engineering
3. Archana Ashok 4th Semester Computer engineering
4. Hari premgith ,4th Electronics Engineering

5.11 Internal Complaints Committee (ICC)

Members:

1. Smt. Estella R Joseph, Assistant Professor of English
2. Smt. Reena R, Lecturer in Electronics Engineering
3. Smt. Reshma Yusuf, Lecturer in Electrical Engineering
4. Smt Lekshmipriya N Lecturer in Civil Engineering
5. Sri. Arun G. S, Workshop Instructor in Automobile Engineering
6. Smt.Sabeena Beevi J , Senior Grade Typist
7. Smt .Ambika V T, Trade Instructor Civil
8. Sri sunil S Pillai , Clerk

9. Sri. Amrutha Kiran, Student of 6th Semester Automobile Engineering
10. Km. Keziya Raju, Student of 4th Semester Electronics Engineering
11. Km. Archana Anil, Student of 4th Semester Civil Engineering
12. Km. Aleena Mariyam Aniyan, Student of 4th Semester Computer Engineering
13. Km Vijitha V, Student of 2nd Semester Civil Engineering

5.12 Committee for SC/ST

Chairperson : Mohammed Azeer A K , Principal
Convenor : Smt. Reena R, Lecturer in Electronics Engineering

Members:

1. Smt. Lija Gopi, T/I in Electronics Engineering
2. Sri. Santhosh Kumar P, T/I in General Workshop
3. Sri. Syamkumar S V, Student of 4th Sem. Automobile Engineering

5.13 Internal Quality Assurance Cell

Chairperson Sri. Mohammed Azeer A K, Principal

Convenor Sri. Viju Shankar, Lecturer in Computer Engineering

Members:

1. Sri. Devakumar N, HoD in Electronics Engineering
2. Sri. Biju George, HoD in Automobile Engineering
3. Sri. Sajukumar L, HoD in Civil Engineering
4. Smt. Susamma Mathew, Lecturer in Electronics Engineering
5. Sri. Byju G, Asst. Professor of Chemistry
6. Sri. Ullas V S, Lecturer in Automobile Engineering
7. Smt. Lekshmipriya N, Lecturer in Civil Engineering
8. Smt. Reshma Yusuf, Lecturer in Electrical Engineering
9. Sri. T P Shiji, Senior Superintendent
10. Adv. Unni.K.K, Advocate, High Court of Kerala (K/419/2003)
11. Prof.P.T.Chacko (formerly HOD), Marthoma College, Thiruvalla

5.14 Other Committees
i. Career Guidance and Placement Cell

Co-Ordinator: Sri. Renju A J , Lecturer in Civil Engineering

Department Co-ordinator:
1. Sri. Ajithkumar M.M, Lecturer in Electronics Engineering
2. Smt. Anupama K G, Lecturer in Computer Engineering
3. Sri. Gopakumar G S, Lecturer in Automobile Engineering

ii. Innovation Cell / Innovation And Entrepreneurship Development Cell (IEDC)

Chair Person : Sri. Mohammed Azeer A K , Principal

Nodal Officer : Sri. Ajithkumar M.M, Lecturer in Electronics Engineering

6 Programmes

6.1 Name of Programmes approved by AICTE

1. Automobile Engineering
2. Civil Engineering
3. Computer Engineering
4. Electronics Engineering

6.2 Name of Programmes Accredited Nil

6.3 Status of Accreditation of the Courses Preliminary

6.4 Details of Programmes

a. **Name of the Programme** : **3 Year Diploma in Automobile Engineering**

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60
% Students passed with Distinction	15	14	6
% Students passed with First Class	13	39	16
Students Placed	21	2	10
Average Pay package, Rs./Year (in Lakhs)	1.75	1.38	1.75

b. **Name of the Programme** : **3 Year Diploma in Civil Engineering**

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60
% Students passed with Distinction	7	26	8
% Students passed with First Class	19	26	21
Students Placed	0	10	4
Average Pay package, Rs./Year(in Lakhs)		1.43	1.4

c. Name of the Programme : 3 Year Diploma in Computer Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60
% Students passed with Distinction	9	13	Nil
% Students passed with First Class	13	6	4
Students Placed	5	2	2
Average Pay package, Rs./Year(in Lakhs)	1.4	1.68	1.2

d. Name of the Programme : 3 Year Diploma in Electronics Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60
% Students passed with Distinction	5	7	Nil
% Students passed with First Class	21	25	10
Students Placed	1	10	3
Average Pay package, Rs./Year(in Lakhs)	1.25	1.53	1.2

6.5 **Collaboration with foreign universities** Nil

7 **Faculty**

7.1 **Branch wise list of Faculty members**

7.1.1 **Department of Automobile Engineering - Permanent Faculty**

Name   :   Sri. Biju George
Designation   :   Head of the Department
Qualification :   M.E.

Name   :   Sri. Ullas V S,
Designation   :   Lecturer in Automobile Engineering
Qualification :   B.Tech.

Name   :   Sri. Gopakumar G S,
Designation   :   Lecturer in Automobile Engineering
Qualification :   B.Tech.

Permanent Faculty to Student ratio   1:25

7.1.2 Department of Civil Engineering - Permanent Faculty

Name	:	Sri. SajuKumar. L
Designation	:	Head of the Department
Qualification	:	M.Tech.

Name	:	Smt. Renju A J
Designation	:	Lecturer in Civil Engineering
Qualification	:	M.Tech.

Name	:	Smt. Arunima R T
Designation	:	Lecturer in Civil Engineering
Qualification	:	M.Tech.

Name	:	Smt. Lekshmi Priya N
Designation	:	Lecturer in Civil Engineering
Qualification	:	M.Tech.

Permanent Faculty to Student ratio   1:25

7.1.3 Department of Computer Engineering - Permanent Faculty

Name	:	Sri. Viju Shankar
Designation	:	Lecturer in Computer Engineering
Qualification	:	M.Tech.

Name	:	Smt. Anupama K G
Designation	:	Lecturer in Computer Engineering
Qualification	:	B.Tech.

Name	:	Smt. Shyjila P A
Designation	:	Lecturer in Computer Engineering
Qualification	:	M.Tech.

Permanent Faculty to Student ratio   1:25

7.1.4 Department of Electronics Engineering - Permanent Faculty

Name	:	Sri. Devakumar.N
Designation	:	Head of the Department
Qualification	:	B.Tech.

Name	:	Smt. Susamma Mathew
Designation	:	Lecturer in Electronics Engineering
Qualification	:	M.Tech.

Name   :   Smt. Reena.R
Designation   :   Lecturer in Electronics Engineering
Qualification   :   M.Tech.

Name   :   Sri. Ajithkumar M.M
Designation   :   Lecturer in Electronics Engineering
Qualification   :   M.Tech.

Name   :   Smt. Reshma Yusuf
Designation   :   Lecturer in Electrical Engineering
Qualification   :   M.Tech.

Name   :   Smt. Gigi Mol George
Designation   :   Lecturer in Electrical Engineering
Qualification   :   M.Tech.

Permanent Faculty to Student ratio   1:25

7.1.5 General Department - Permanent Faculty

Name   :   Smt. Estella R Joseph
Designation   :   Assistant Professor of English
Qualification   :   MA, B.Ed, UGC-NET

Name   :   Smt. Kavitha Mathew
Designation   :   Assistant Professor of Mathematics
Qualification   :   M.Sc., B.Ed., UGC-NET

Name   :   Sri. Byju M G
Designation   :   Assistant Professor of Chemistry
Qualification   :   M.Phil, UGC-NET

Name   :   Sri. Vimal Raj
Designation   :   Assistant Professor of Physics
Qualification   :   M.Sc, UGC-NET

Name   :   Sri. Jayalekshmi M T
Designation   :   Instructor in Physical Education
Qualification   :   M.P.E

8. Profile

(a)   Principal   : http://gpcvennikulam.ac.in/principal.php

(b)   Automobile Engineering Faculty   : http://gpcvennikulam.ac.in/autodept1.php

(c)   Civil Engineering Faculty   : http://gpcvennikulam.ac.in/cvldept1.php

(d)   Computer Engineering Faculty   : http://gpcvennikulam.ac.in/compdept1.php

(e)   Electronics Engineering Faculty   : http://gpcvennikulam.ac.in/elsdept.php

9. Fees

Admission Fee	Rs 230	(At the time of Admission)
Tution Fee	Rs 870	(Every Semester)
Special Fee	Rs 820	(Every Year, at the beginning of odd semester)
P.D.	Rs 620	(Every Year, at the beginning of odd semester)
Students Amenities Fee	Rs 350	(Every Year, at the beginning of odd semester)
Caution Deposit	Rs 1000	(At the time of Admission)
Number of students Fee Waivers offered	2022 2021 2020	12 12 12

10. Admission

10.1 Admission details

10.1.1 Name of the Programme 3 Year Diploma in Automobile Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60

10.1.2 Name of the Programme   3 Year Diploma in Civil Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60

10.1.3 Name of the Programme   3 Year Diploma in Computer Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60

10.1.4 Name of the Programme   Year Diploma in Electronics Engineering

Year	2022	2021	2020
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60

11. Admission Procedure

Admission to various polytechnic colleges in the state through a Single Window Admission System.

For Prospectus and other details visit: http://www.polyadmission.org

12. Criteria and Weightages for Admission

For details visit: https://polyadmission.org/files/prospectus-2022-en.pdf

13. List of Applicants

Rank List available in http://www.polyadmission.org

14. Information of Infrastructure and Other Resources available

Barrier Free Built Environment for disabled and elderly persons: Available
Occupancy Certificate   Available
Fire and Safety Certificate   Available
Hostel Facilities   - Boys Hostel   No
                    - Girls Hostel   Available

Library
Facility   Computerised with Koha Library Management
Number of Titles   2961
No of Volumes   10,105
No of National Journals   12
No.of International Journals   3
E- Library facilities   Available

15. Computing Facilities

Internet Bandwidth	240Mbps
Number of System	165
Total number of system connected by LAN	165

Major software packages available

| **System Software:** | GNU/LINUX, gcc, g++,Java, Python |
| **Application Software**: | Libre Office Writer, calc, impress, MySql, Postgres, Eclipse, Net beans, Nasm, GIMP, Vi Editor, Emacs, Koha, Apache, Tomcat, Openshot, Blender, Firefox, Chromium, VLC, GNU debugger |

16. Innovation Cell

| Innovation and Entrepreneurship Development Club (IEDC) | IEDC Cell guides and assists students for attaining project approvals and facilities from agencies of support system |

17. List of facilities available

Games and Sports Facilities	Outdoor sports facilities are available
Extra-Curricular Activities	National Service Scheme (NSS) activities College Arts and Sports Festival Inter Polytechnic Arts and Sport Festival
Soft Skill Development Facilities	Finishing School Programme and Career Guidance and Placement Cell facilitate the soft skill development of students

18. Teaching Learning Process

Curricula and syllabus for each of the programmes as approved by the University:

Automobile Engineering	http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=AU
Civil Engineering	http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CE
Computer Engineering	http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CT
Electronics Engineering	http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EL

Academic Calendar of the University

https://sitttrkerala.ac.in/index.php?r=site%2Fspecial-docs&id=27

Internal Continuous Evaluation System   Available

Student's assessment of Faculty, System in place   Feedback

19 **Enrolment of students in the last 3 years**

2022-2023	2021-2022	2020-2021
240	240	231

20**. Industry Linkage**

MoU's with Industries   Logic Software Solutions Pvt. Ltd.(Alias Login IT Solutions), Kottayam

Danat Institute of Technology, Kollam

Planners Group, Changanassery

CADD CENTRE Trainng Services Pvt. Ltd., Thiruvalla.

Popular Group, Cochin Pvt. Ltd., Cochin

21. LoA and subsequent EoA
   till the current Academic Year   http://gpcvennikulam.ac.in/assets/eoa2023.pdf

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