MANDATORY DISCLOSURE 2025–2026

Mandatory Disclosure updated on	15[th]Dec2025
AICTE File No.	South-West/1-44640557923/2025/EOA
Date & Period of last approval	Date: 03-Jan-2025, Academic Year 2025-26

1.   InstitutionDetails

Name of the Institution	Mahakavi Vennikulam Gopalakurup Memorial Government Polytechnic College,Vennikulam
Address of the Institution City & Pin code	Mahakavi Vennikulam Gopalakurup Memorial Government Polytechnic College, Vennikulam, Pathanamthitta (Dist.)- 689544
State /UT	Kerala
Longitude&Latitude	Longitude-76.6644°ELatitude-9.4023°N
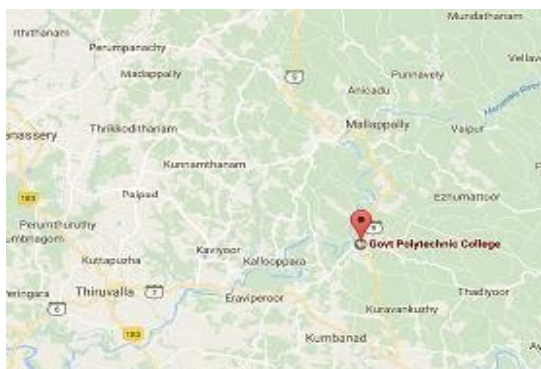
Phone number with STD code	0469-2650228
Office hours at the Institution	9.00 am to 4 pm Monday to Saturday
Academic hours at the Institution	9.15amto4.15 pmMondaytoSaturday
Email	gpcvennikulam@gmail.com
	gptcvnklm@yahoo.co.in
Website	http://www.gpcvennikulam.ac.in
Nearest Railway Station(distance in Km)	Thiruvalla (12km)
Nearest Airport(distance in Km)	Cochin International Airport, Kochi(112km)

2	**Type of the Institution**	Government
3	**Name of Principal/Director**	Smt. Sheena C

Designation	Principal
Phone number with STD code	0469-2650228
Email	gpcvennikulam@gmail.com

4.	**Name of the Affiliating University**	State Board of Technical Education, Kerala

Address	Thiruvananthapuram,Kerala
Website	www.dtekerala.gov.in, www.sbte.kerala.gov.in

5. **Governance**

5.1 **Governing Board Members**

Chairman	Dr.S. Jayakumar, Professor of Mechanical Engineering, CET, Thiruvananthapuram

Members(Industry)

1. Sri. Syamlal.T.Pushpan, Chairman&M.D, Corona Institute of Technology, Kottayam
2. Sri. Manu Prem, ITManager, Antpuppet Mediatech(P)Ltd,Cochin

Members(Institution)
1. Smt. Sheena C, Principal
2. Smt. Bindu O S , HoD, Civil Engineering
3. Smt. Asha Sukumaran, HoD, Computer Engineering

5.2 **AcademicCouncil**
1. Smt. Sheena C, Principal
2. Smt. Bindu O S, HoD in Civil Engineering
3. Smt. Asha Sukumaran, HOD in Computer Engineering
4. Sri. Sumesh Joe Cherian, HoD (Incharge) in Electronics Engineering
5. Sri. Jijeesh Mon G R, HOD(Incharge) in Automobile Engineering
6. Smt. Liji Augustine, Assoc. Professor of English
7. Sri. Analan K, Senior Superintendent
8. Sri. Joydas, Workshop Instructor

5.3 **Frequency of meetings**   Once in every 2 weeks

5.4 Organisational Chart

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                          ┌─────────────┐
                          │  Principal  │
                          └──────┬──────┘
          ┌──────────────────────┼──────────────────────┐
┌─────────────────────┐  ┌─────────────┐      ┌─────────────────┐
│ Head of Departments │  │ Senior Supdt│      │ Workshop Supdt  │
└──────────┬──────────┘  └──────┬──────┘      └────────┬────────┘
    ┌──────┴──────┐             │                      │
┌──────────┐ ┌────────────────┐ ┌──────────────────────┐ ┌────────────────┐
│Faculties │ │Technical Staff │ │ Administrative Staff │ │Technical Staff │
└──────────┘ └────────────────┘ └──────────────────────┘ └────────────────┘
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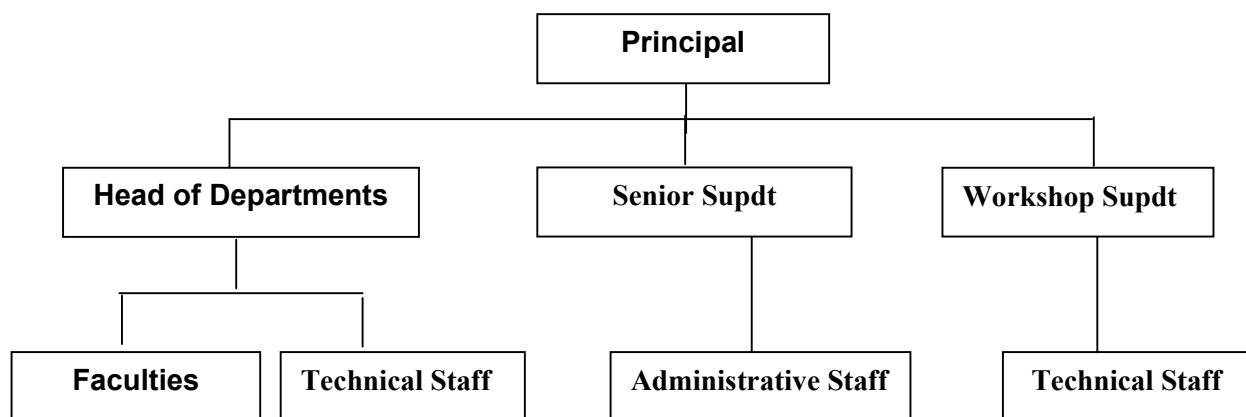
5.5 Student feedback mechanism on Institutional Governance /faculty performance

There is an in-house mechanism to give feedback about the institutional governance and faculty performance

5.6 Grievanceredressalmechanismforfaculty,staffandstudents

Various Committees prescribed by AICTE/Government/Department are formed for Grievance redressal for students, faculty and staff.

5.7. Anti-raggingCommittee

1. **Chairperson:** Smt.Sheena C, Principal

Members:

1. Dr. Asha Sukumaran, HOD in Computer – Convenor
2. Smt. Reshma V Nair, Lecturer in Computer – Member
3. Sri. Arun S Kumar, Lecturer in Electrical – Member
4. Smt. Aswathy Valsan, Assistant Professor of Mathematics – Member
5. Sri. Arjun N B, Lecturer in Automobile – Member
6. Sri. Sherin Ismail, Lecturer in Civil – Member
7. Smt. Sanuja D V, Lecturer in Civil – Member
8. Sri. Analan K, Senior Superintendent – Member
9. Smt. Resmi Mol K V, Ward Member – Member
10. Inspector of Police, Koipuram – Member
11. Sri. Sabu K Daniel, PTA Vice President – Member
12. Sri. Aji John Mathew, Clerk – Member
13. Vyshnav V, Student Representative – Member
14. Vyshnavi, Student Representative – Member
15. First Year Representatives :
    • Dilhana N – S1 AU
    • Thinkal Vinod – S1 CE
    • Jerin Reji – S1 CT
    • Vishak K V – S1 EL

5.8 **Online Grievance Redressal**: http://gpcvennikulam.ac.in/grievance.php

Grievance Redressal Committee/Staff :
Chairperson: Smt. Sheena C, Principal
Convenor   : Smt. Bindu O S, HOD in Civil Engineering

Members:

1. Dr. Asha Sukumaran , HOD in Computer Engineering
2. Dr. Liji Augustine, Assoc Professor of English
3. Sri. Sumesh Joe Cherian, HOD(Incharge) in Electronics Engineering
4. Sri. Jijeesh Mon G R, HOD(Incharge) in Automobile Engineering
5. Sri Joydas ,Workshop Instructor.
6. Dr. Arun P S, Lecturer in Electronics Engineering
7. Sri. Shinoj Varghese, Lecturer in Automobile Engineering

5.9 **Grievance Redressal Committee/Student**

Chairperson: Smt. Sheena C, Principal
Convenor: Smt. Bindu O S, HOD in Civil Engineering

Members:

1. Dr. Asha Sukumaran , HOD in Computer Engineering
2. Dr. Liji Augustine, Assoc Professor of English
3. Sri. Sumesh Joe Cherian, HOD(Incharge) in Electronics Engineering
4. Sri. Jijeesh Mon G R, HOD(Incharge) in Automobile Engineering
5. Sri Joydas ,Workshop Instructor.
6. Dr. Arun P S, Lecturer in Electronics Engineering
7. Sri. Shinoj Varghese, Lecturer in Automobile Engineering
8. Adv.Unni.K.K,Advocate, High Court of Kerala (K/419/2003)

SpecialInvitees
1. Sri. Alwin Thomas Varghese, 3rd Semester Automobile Engineering
2. Sri. Gouthamlal, 5thSemester Electronics Engineering
3. Sri . Sajith Kumar S, 3rd Semester Computer Engineering
4. Kum. Aswathy K S, 5th Semester Civil Engineering

5.10 **Internal Complaints Committee (ICC)**

Presiding Officer:

1. Dr. Asha Sukumaran . HoD in Computer Engineering

Members:

2. Sri .Jijeesh Mon G R, HoD(Incharge) in Automobile Engineering
3. Dr. Liji Augustine, Assoc Prof.of English
4. Smt. Lekshmi Priya ,Lecturer in Civil Engineering
5. Smt. Sreelaya K R, ,Lecturer in Electronics Engineering
6. Sri. Analan K, , Senior Superintendent.
7. Sri. Shakkir B, Trade Instructor Turning
8. Smt. Reshma Regunath, Clerk
9. Adv. Julie Mathew, ,External Member
10. Km. Amrutha C K, S5 Automobile Engineering

11. Km. SwethaThampi,S3 Computer Engineering
12. Km. Aswathy K S, S5 Civil Engineering
13. Km. Sneha Sudheesh, S5 Electronics Engineering

5.11 Committee for SC/ST

Convenor   :Smt.Bindu O S, HoD in Civil Engineering

Members:

1. Smt. Aswathy Valsan, Asst. Prof in Mathematics
2. Smt. Silpa C R, Lecturer in Civil Engineering
3. Smt. Mrunamol .Librarian
4. Sri.Aji John Mathew, Clerk

5.12 Internal Quality Assurance Cell Chairperson

1. Smt Sheena C, Principal

Members:

2. Smt. Bindu O S, HOD in Civil Engineering
3. Dr. Asha Sukumaran, HOD in Computer Engineering
4. Dr. Liji Augustine, Assoc .Professor of English
5. Sri. Sumesh Joe Cherian, Lecturer in Electronics Engineering
6. Sri.Jijeesh Mon G R, Lecturer in Automobile Engineering
7. Sri.Arun S Kumar, Lecturer in Electrical Engg.
8. Sri. Analan K,Senior Superintendent
9. Sri. AjiJohn Mathew, Academic Clerk
10. Adv.Unni.K.K, Advocate, High Court of Kerala(K/419/2003)
11. Prof. P.T. Chacko(formerly HOD),Marthoma College, Thiruvalla

5.13 Other Committees
i. Career Guidance and Placement Cell

1. **Co-Ordinator**: Dr. .Arun P S, Lecturer in Electronics Engineering

Department Co-ordinators:
2. Smt. Silpa C R, Lecturer in Civil Engineering
3. Sri. Rahul Gopal, Lecturer in Computer Engineering
4. Sri.Sethu S, Lecturer in Automobile Engineering

ii. InnovationCell/InnovationAndEntrepreneurshipDevelopmentCell(IEDC)

Chair Person   : Smt. Sheena C , Principal
Nodal Officer   :Sri. Rahul Gopal, Lecturer in Computer Engineering

6 Programmes

6.1 Name of Programmes approved by AICTE

1. Automobile Engineering
2. Civil Engineering
3. Computer Engineering
4. Electronics Engineering

6.2 Name of Programmes Accredited   Nil

6.3 Status of Accreditation of the Courses   Preliminary

6.4 Details of Programmes

a. **Name of the Programme**   :3 Year Diploma in Automobile Engineering

Year	2025	2024	2023
Sanctioned Intake	60	60	60
Actual Admissions	60	60	60
% Students passed with Distinction	3	18	11
% Students passed with First Class	12	8	
Students Placed	13	20	11
Average Pay package, Rs./Year (in Lakhs)	2	1.5	1.92

b. **Name of the Programme**   :3 Year Diploma in Civil Engineering

Year	2025	2024	2023
Sanctioned Intake	60	60	60
Actual Admissions	39	60	60
% Students passed with Distinction	2	25	14
% Students passed with First Class	16	7	
Students Placed	4	2	2
Average Pay package, Rs./Year(in Lakhs)	2.2	2	1.8

c. **Name of the Programme**   :3 Year Diploma in Computer Engineering

Year	2025	2024	2023
Sanctioned Intake	60	60	60
Actual Admissions	43	60	60
% Students passed with Distinction	3	14	3
% Students passed with First Class	12	4	8
Students Placed	1	7	2
Average Pay package, Rs./Year(in Lakhs)	1.7	2	1.8

d. Name of the Programme   :3 Year Diploma in Electronics Engineering

Year	2025	2024	2023	2022
Sanctioned Intake	60	60	60	60
Actual Admissions	44	60	60	60
% Students passed with Distinction	2	7	10	5
% Students passed with First Class	7	3		21
Students Placed	4	9	0	1
Average Pay package, Rs./Year(in Lakhs)	1.75	2		1.25

6.5   **Collaboration with foreign universities   Nil**

7. **Faculty**

7.1 **Branch wise list of Faculty Members**

7.1.1 **Department of Automobile Engineering-PermanentFaculty**

Name   :   Sri. Jijeesh Mon G R
Designation   :   Lecturer in Automobile Engineering
Qualification   :   M.Tech

Name   :   Sri. Shinoj Varghese,
Designation   :   Lecturer in Automobile Engineering
Qualification   :   B.Tech.

Name   :   Sri. Sethu S,
Designation   :   Lecturer in Automobile Engineering
Qualification   :   B.Tech.

Name   :   Sri. ARJUN N B,
Designation   :   Lecturer in Automobile Engineering
Qualification   :   M.Tech.

Name   :   Sri. RONIMON SUNNY,
Designation   :   Lecturer in Automobile Engineering
Qualification   :   B.Tech.

Faculty to Student ratio   1:25

7.1.2 **Department of Civil Engineering-Permanent Faculty**

Name   :   Smt. Bindu O S
Designation   :   Head of the Department
Qualification   :   M.Tech.

Name   :   Sri. Arun Raj V E
Designation   :   Lecturerin Civil Engineering

Qualification : M.Tech.

Name : Smt. LekshmiPriya N
Designation : Lecturer in Civil Engineering
Qualification : M.Tech.

Name : Smt. Sherin Ismail
Designation : Lecturerin Civil Engineering
Qualification : M.Tech.

Name : Smt. Silpa C R
Designation : Lecturer in Civil Engineering
Qualification : M.Tech.

Name : Smt. Sanuja D V
Designation : Lecturer in Civil Engineering
Qualification : M.Tech.

Faculty to Student ratio 1:25

7.1.3 Department of Computer Engineering–Permanent Faculty

Name : Dr. Asha Sukumaran
 Designation : HOD in Computer Engineering
Qualification : M.Tech, Phd

Name : Sri. SURESH A R
Designation : Lecturer in Computer Engineering
Qualification : M.Tech.

Name : Smt.VANI M
Designation : Lecturer in Computer Engineering
Qualification : M.Tech.

Name : Smt. RESHMA V NAIR
Designation : Lecturer in Computer Engineering
Qualification : BTech.

Name : Sri. Rahul Gopal
Designation : Lecturer in Computer Engineering
Qualification : M.Tech.

Name : Smt. Nineesha P
Designation : Lecturer in Computer Engineering
Qualification : M.Tech.

Faculty to Student ratio 1:25

7.1.4 Department of Electronics Engineering-Permanent Faculty

Name : Sri. Sumesh Joe Cherian
Designation : Lecturer in Electronics Engineering

Qualification : M.Tech

Name : Sri.Arun S Kumar
Designation : Lecturer in Electrical Engineering
Qualification : M.Tech.

Name : Dr. Arun P S
Designation : Lecturerin Electronics Engineering
Qualification : M.Tech., Phd

Name : Smt. Reshma A S
Designation : LecturerinElectronicsEngineering
Qualification : M.Tech.

Name : Smt. Sreelaya
Designation : Lecturer in Electronics Engineering
Qualification : M.Tech.

Name : Smt. Maiju Jerome
Designation : Lecturer in Electronics Engineering
Qualification : B.Tech.

Faculty to Student ratio   1:25

7.1.5 General Department-Permanent Faculty

Name : Dr. LIJI AUGUSTINE
Designation : Assoc Professor of English
Qualification : MA, B.Ed, UGC-NET, Phd

Name : Smt.AswathyValson
Designation : Assistant Professor of Mathematics
Qualification : MSc Mathematics, UGC-NET

Name : Dr. Chinnu V Devan
Designation : Assistant Professor of Physics
Qualification : MPhil,MScPhysics,UGC-NET, Phd

Name : Sri. Dr. Rajesh Kumar K R
Designation : Instructor in Physical Education
Qualification : PhD in Physical Education

8. Profile

(a) Principal   :http://gpcvennikulam.ac.in/principal.php

(b) Automobile Engineering Faculty   :http://gpcvennikulam.ac.in/autodept1.php

(c) Civil Engineering Faculty   :http://gpcvennikulam.ac.in/cvldept1.php

(d) Computer Engineering Faculty   :http://gpcvennikulam.ac.in/compdept1.php

(e) Electronics Engineering Faculty   :http://gpcvennikulam.ac.in/elsdept.php

9. Fees

Admission Fee	Rs.275/-	At the time of Admission
Tution Fee	Rs. 1015/- per semester	Beginning of Each semester
Special Fee	Rs.955/Year	Beginning of odd semester
P.D.	Rs.620/Year	Beginning of odd semester
Students Amenities Fee	Rs.350/Year	Beginning of odd semester
Caution Deposit	Rs1000/-	At the time of Admission

Number of students Fee Waivers offered	2025	2024	2023
	12	11	12

10. Admission

10.1 Admission Details

10.1.1 Name of the Programme 3 Year Diploma in Automobile Engineering

Year	2025	2024	2023
SanctionedIntake	60	60	60
ActualAdmissions	60	60	60

10.1.2 Name of the Programme 3 Year Diploma in Civil Engineering

Year	2025	2024	2023
SanctionedIntake	60	60	60
ActualAdmissions	39	49	60

10.1.3 Name of the Programme 3 Year Diploma in Computer Engineering

Year	2025	2024	2023
SanctionedIntake	60	60	60
ActualAdmissions	43	51	60

10.1.4 **Name of the Programme   3 Year Diploma in Electronics Engineering**

Year	2025	2024	2023
SanctionedIntake	60	60	60
ActualAdmissions	44	51	60

11. **Admission Procedure**

Admission to various polytechnic colleges in the state through a Single Window Admission System.

For Prospectus and other details visit: http://www.polyadmission.org

12. **Criteria and Weightages for Admission**

For details visit: https://polyadmission.org/files/prospectus-2023-en.pdf

13. **List of Applicants**

Rank List available in http://www.polyadmission.org

14. **Information of Infrastructure and Other Resources available**

Barrier FreeBuilt Environment for disabled and elderly persons: Available
Occupancy Certificate: Available
Fire and Safety Certificate: Available
Hostel Facilities-Boys Hostel: No
         -Girls Hostel: Available

Library
    Facility   Computerized with Koha Library Management
    Number of Titles   3500
    No of Volumes   10,212
    No of National Journals   12
    No.of International Journals 4
    E-Library facilities   Available

15. **ComputingFacilities**

Internet Bandwidth   240 Mbps
Number of System   165
Total number of system connected by LAN   165

Major software packages available

System Software: GNU/LINUX, gcc, g++, Java, Python

Application Software: LibreOfficeWriter, calc,impress, MySql,
                                   Postgres, Eclipse, Net beans, Nasm, GIMP, Vi

Editor,Emacs,Koha,Apache,Tomcat,Openshot, Blender, Firefox, Chromium, VLC, GNU debugger

16. **InnovationCell**

Innovation and Entrepreneurship
Development Club(IEDC)

IEDC Cell   guides and assists   students f or
Attaining project approvals and facilities from
agencies of support system

17. **List of facilities available**

Games and Sports Facilities	Outdoor sports facilities are available
Extra-Curricular Activities	National Service Scheme(NSS) activities College Arts and Sports Festival Inter Polytechnic Arts and Sport Festival
Soft Skill Development Facilities	Finishing School Programme and Career Guidance and Placement Cell facilitate the soft skill development of students

18. **Teaching Learning Process**

Curricula and syllabus for each of the programmes as approved by the University:

Automobile Engineering   http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=AU

Civil Engineering   http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CE

Computer Engineering   http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CT

Electronics Engineering   http://www.sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EL

Academic Calendar of the University   https://sitttrkerala.ac.in/index.php?r=site%2Fspecial-docs&id=27

Internal Continuous Evaluation System   Available

Student's assessment of Faculty, System in place   Feedback

19   **Enrolment of students in the last 3 years**

2025-2026	2024-2025	2023-2024
186	212	240

20. **Industry Linkage**

MoU's with Industries

1. Popular Motor World Pvt Ltd, Kochi

2. Planners Group, Kottayam

3. Amerigo structural engineers pvt ltd, Alappuzha

4. Unique Occassio Tech Pvt Ltd, Kochi

5. Rage Capz Tech Solutions (P) Ltd, Kottayam

LoA and subsequent EoA
 Till the current Academic Year   http://gpcvennikulam.ac.in/assets/eoa2025.pdf

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